BILL NO. S-85-02-21

SPECIAL ORDINANCE NO. S-28-85

AN ORDINANCE approving City Utilities Purchase Order #A-43826 by the City of Fort Wayne by and through its Department of Purchasing with Xerox Corporation for the Office Services Department.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That City Utilities Purchase Order #A-43826, between the City of Fort Wayne, by and through its City Utilities, and the Department of Purchasing with Xerox Corporation, for the Office Services Department, respectfully for:

approving the awarding of a bid with respect to the purchase of one (1) Xerox 9210 Duplicating Machine for the Office Services Department per the specifications in Bid Reference #719;

involving a total cost of Sixty-Six Thousand Five Hundred and No/100 Dollars ($66,500.00), all as more particularly set forth in said Purchase Order and Bid Reference, which are on file in the Office of the Department of Purchasing, and are by reference incorporated herein, made a part hereof, and are hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Councilmember

APPROVED AS TO FORM
AND LEGALITY

Bruce O. Boxberger, City Attorney

Read the first time in full and on motion by Eisbart, seconded by Talarico, and duly adopted, read the second time by title and referred to the Committee Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 19____, at _____ o'clock ____.M.,E.S.

DATE: 2-26-85

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Eisbart, seconded by Bradbury, and duly adopted, placed on its passage. PASSED (~~LOST~~) by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT	TO-WIT:
TOTAL VOTES	7	____	____	2	____
BRADBURY	✓	____	____	____	____
BURNS	✓	____	____	____	____
EISBART	✓	____	____	____	____
GiaQUINTA	✓	____	____	____	____
HENRY	____	____	____	✓	____
REDD	✓	____	____	____	____
SCHMIDT	✓	____	____	____	____
STIER	✓	____	____	✓	____
TALARICO	✓	____	____	____	____

DATE: 3-12-85

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (~~ANNEXATION~~) (APPROPRIATION) (GENERAL) (SPECIAL) (~~ZONING MAP~~) ORDINANCE (RESOLUTION) NO. S-28-85 on the 12th day of March, 19 85,

ATTEST:

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

(SEAL)

Mark E. Gia Quinta
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 13th day of March, 19 85, at the hour of 11:00 o'clock A. .M.,E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 14th day of March, 19 85, at the hour of 8:30 o'clock A .M.,E.S.T.

WIN MOSES, JR., MAYOR

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR CITY UTILITIES AND CIVIL CITY OF FORT WAYNE 1980

City of Fort Wayne

DEPARTMENT OF PURCHASES
NUMBER ONE EAST MAIN STREET, ROOM 940
FORT WAYNE, IN 46802

PURCHASE ORDER NUMBER
A— 43826

DATE 02/20/85
REQ. NO. 00040

THE ABOVE INFORMATION MUST APPEAR ON ALL INVOICES, BILLS OF LADING, DELIVERY TICKETS, PACKAGES AND CORRESPONDENCE.

INVOICE IN DUPLICATE

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS, ETC., TO:

OFFICE SERVICES 410
ONE MAIN STREET ROOM 330
FORT WAYNE IN 46802

XEROX CORP 2618-01
220 INSURANCE DRIVE
SUITE A
FORT WAYNE IN 46825

DELIVER TO: DEPARTMENT OR DIVISION
OFFICE SERVICES
ONE MAIN ST ROOM 330
FORT WAYNE IN 46802

☐ **CIVIL CITY**

☒ XX **CITY UTILITIES**

APPROPRIATION AND FUND NUMBER 5-12-503-E10-14-444

CASH DISCOUNT TERMS % IF PAID WITHIN DAYS FROM DELIVERY AND ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES. (DEDUCTION FOR DISCOUNT SHOWN BELOW)

U043826 RW N/A

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
		TAX EXEMPT (UNLESS OTHERWISE INDICATED)		
1	PMT	*001 AGREEMENT TO PURCHASE XEROX 9210	51500.00	51500.00
		DUPLICATING MACHINE		
		TOTAL PRICE 66,500.00		
		LESS TRADE IN ALLOW 15,000.00		
		ADJUSTED TOTAL 51,500.00		
		PER SPECIFICATIONS IN BID REF. #719		
		SUBJECT TO COUNCILMANIC APPROVAL		
		ORDINANCE NO: DATE:		
FOR	INFORMATION:	PURCHASING 219-427-1101	TOTAL	51500.00

COMPLIANCE WITH THE DELIVERY DATE REQUESTED WILL AVOID "FOLLOW UP" CORRESPONDENCE.

UNLESS OTHERWISE INDICATED THE PRICES SHOWN INCLUDE ALL CHARGES FOR DELIVERY, PACKING, ETC., NECESSARY TO COMPLETE DELIVERY TO DESTINATION SPECIFIED.

NOTE
READ INSTRUCTIONS ON THE BACK OF THIS **ORDER**

THE CONTRACTOR OR VENDOR, BY ACCEPTING THIS ORDER, AGREES TO THE GENERAL CONDITIONS AND TERMS OF AGREEMENT ON THE BACK OF THIS ORDER.

UNLESS OTHERWISE INDICATED, THE PRICES SHOWN DO NOT INCLUDE TAXES OF ANY KIND.

EXEMPTION BLANKS WILL BE FURNISHED WHEN NECESSARY.

INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER
034508-03

IF THIS ORDER DOES NOT AGREE WITH YOUR QUOTATION KINDLY RETURN IT WITH AN EXPLANATION.

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED BY UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE EXPENDITURE THEREFORE HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

CITY CONTROLLER

PER _____

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER IS AUTHORIZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON FILE IN THIS OFFICE.

DIRECTOR OF PURCHASES

PER _____

Reynolds+Reynolds DAYTON, OHIO LITHO IN U.S.A.

ORIGINAL (1)

BID # 719 COPY MACHINE - OFFICE SERVICES

ONLY TWO VENDORS CAN MEET THE REQUIREMENTS
OF OUR OFFICE SERVICE COPYING NEEDS

VENDORS	TYPE OF MACHINE	PURCHASE COST	TRADE-IN	TOTAL COST
IBM	IBM 60	$58,735.00	0	$58,735.00
XEROX	XEROX 9210	$66,500.00	$15,000.00	$51,500.00

FORM DP2B 5-68

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES 1

Number One Main St., Ft. Wayne, Ind. 46802

Page 1 of 30

Ref. No. 719

Date 11/15/84

Date wanted 12/7/84

Fund Appropriation No. _____

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.*

*Mail all replies and correspondence, etc. to Att. of Carol Offerle DEPARTMENT OF PURCHASES

Address Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Administrative Services

Address One Main Street, Fort Wayne, IN

RETURN ORIGINAL TO THE CITY — RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids Friday, December 7, 1984 at 10:30 am

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 34508. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
10	+-	PLAIN PAPER COPIERS AS PER THE ATTACHED SPECIFICATIONS		

AFFIRMATIVE ACTION: ON FILE: ✓ ATTACHED: _____

Bid Bond required NO ☐ YES ☒ X 5% Performance Bond NO ☒ YES ☐

See instruction item No. 15 on reverse side hereof.

Terms _____ % cash discount if paid within _____ days from delivery and acceptance of goods or completion of services

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within _____ days from receipt of order.

IMPORTANT ☞ As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

Xerox Corporation
Name of Company

Per Gary Craig Title ACCOUNT EX.

Address 220 Insurance Drive, Suite A

City Fort Wayne, IN Date 12/7/84

SPECIFICATIONS FOR ONE (1) COPIER

OFFICE SERVICES

1.	MAKE	Xerox
2.	MODEL	9210
3.	PRICE	$ 66,500
4.	VOLUME PER MONTH 175,000	No Problem
5.	MINIMUM COPY ABILITY PER MINUTE 100	120
6.	AUTOMATIC DOCUMENT HANDLER	Yes
7.	AUTOMATIC BI-DIRECTIONAL COLLATION 50 BIN	Yes
8.	VARIABLE MAGNIFICATION	98%, 74%, 65%
9.	ENLARGEMENT CAPABILITIES	No
10.	FULLY AUTOMATIC JOB RECOVERY	Yes
11.	AUTOMATIC DUPLEXING	Manual
12.	INTERUPT FEATURE	No
13.	LIGHTER/DARKER COPY/COLORED BACKGROUND	Yes
14.	OPERATOR ASSIST PANEL	Yes

(IF ANY OF THE ABOVE FEATURES ARE NOT INCLUDED IN YOUR BASE BID, PLEASE PRICE

OPTION: ZOOM LENS _____

FINISHER _____

IF THIS REQUIRES A DIFFERENT MODEL
GIVE PRICING AND MODEL NUMBER HERE $ _____

MAKE Xerox

MODEL 9500 or 9900

NOTE: ALSO ANY SUPPLY OR MAINTENANCE DIFFERENCES MAY BE SHOWN ON THE ATTACHED SHEET.

TRADE-IN: XEROX 9200 DEDUCT _____

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES 1

Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Page 1 of 3

Ref. No. 719

Date 11/15/84

Date wanted 12/7/84

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. of Carol Offerle DEPARTMENT OF PURCHASES

Address Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Administrative Services

Fund Appropriation No.

Address One Main Street, Fort Wayne, IN

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids Friday, December 7, 1984 at 10:30 am

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 34654. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 13 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
10	+-	PLAIN PAPER COPIERS AS PER THE ATTACHED SPECIFICATIONS		

AFFIRMATIVE ACTION: ON FILE: _____ ATTACHED: X

Bid Bond required NO ☐ YES ☒ X 5% Performance Bond NO ☒ YES ☐

See Instruction Item No. 13 on reverse side hereof.

Terms _____% cash discount if paid within _____ days from delivery and acceptance of goods or completion of services

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the prices set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within _____ days from receipt of order.

IMPORTANT ☞ As delivery may be a deciding factor in the award of an order, it is important that bidder furnish the information requested above.

Firm Name: International Business Machines

By: James M. Gonzagowski Jr. James D. Gonzagowski Branch Manager

Address: 2827 Rupp Dr.

City: Ft. Wayne, In. 46815 Date: 12-5-8

SPECIFICATIONS FOR ONE (1) COPIER

NOTE: IBM is bidding 2 copiers for this area, prices include totals for both.

OFFICE SERVICES

1.	MAKE	IBM SERIES III
2.	MODEL	1 Model 60 with 40 bins&1 Model 60 with 20 bins
3.	PRICE	2 @ $28,645 plus $1445 for additional 20 bin collator — $ 58,735
4.	VOLUME PER MONTH 175,000	Each capable of 125,000 per month
5.	MINIMUM COPY ABILITY PER MINUTE 100	2 @ 70ea = 140 CPM
6.	AUTOMATIC DOCUMENT HANDLER	Included
7.	AUTOMATIC BI-DIRECTIONAL COLLATION 50 BIN	40 bins expandable
8.	VARIABLE MAGNIFICATION	26% & 35%
9.	ENLARGEMENT CAPABILITIES	N/A
10.	FULLY AUTOMATIC JOB RECOVERY	Yes
11.	AUTOMATIC DUPLEXING	Yes
12.	INTERUPT FEATURE	Yes
13.	LIGHTER/DARKER COPY/COLORED BACKGROUND	Yes
14.	OPERATOR ASSIST PANEL	Yes

(IF ANY OF THE ABOVE FEATURES ARE NOT INCLUDED IN YOUR BASE BID, PLEASE PRICE

OPTION: ZOOM LENS — N/A

FINISHER — N/A

IF THIS REQUIRES A DIFFERENT MODEL GIVE PRICING AND MODEL NUMBER HERE $ _____

MAKE _____

MODEL _____

NOTE: ALSO ANY SUPPLY OR MAINTENANCE DIFFERENCES MAY BE SHOWN ON THE ATTACHED SHEET.

TRADE-IN: XEROX 9200 DEDUCT N/A

BILL NO. S-85-02-21

REPORT OF THE COMMITTEE ON FINANCE

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS REFERRED AN (ORDINANCE) ~~(RESOLUTION)~~ approving City Utilities Purchase Order #A-43826 by the City of Fort Wayne, by and through its Department of Purchasing with Xerox Corporation for the Office Services Department

HAVE HAD SAID (ORDINANCE) ~~(RESOLUTION)~~ UNDER CONSIDERATION AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID (ORDINANCE) ~~(RESOLUTION)~~

YES		NO
	BEN A. EISBART CHAIRMAN	
	JANET G. BRADBURY VICE CHAIRWOMAN	
	SAMUEL J. TALARICO	
	THOMAS C. HENRY	
	JAMES S. STIER	

CONCURRED IN 3-12-85

SANDRA E. KENNEDY
CITY CLERK

6927

S-85-02-21

DIGEST SHEET

TITLE OF ORDINANCE: SPECIAL

DEPARTMENT REQUESTING ORDINANCE: PURCHASING

SYNOPSIS OF ORDINANCE: An ordinance approving the awarding of a bid with respect to the purchase of one (1) Xerox 9210 Duplicating Machine for the Office Services Department per the specifications in Bid Reference #719.

EFFECT OF PASSAGE: Replacement of deteriorated duplicator which is no longer capable of supplying copying services for the City.

EFFECT OF NON-PASSAGE: Present equipment deteriorated to the extent Office Services is no longer capable of serving the City's copying needs.

MONEY INVOLVED (Direct costs, Expenditures, Savings): Total price: $66,500.00, less trade-in: $15,000.00; total expenditure: $51,500.00 (Xerox Corporation).

ASSIGNED TO COMMITTEE (President):